

Form 4

Request to Access / Confirmation of Personal Information
in terms of Section 23 of the Protection of Personal Information Act 4 of 2013 (POPIA)

Experian respects your right to privacy and has created this form with the intention allowing you to exercise your privacy right to access your information or receive confirmation of the information we hold on you. For most people, the data they want from Experian is already available in their credit report. Visit [My Credit Check](#) to access this information free of charge. Should your request involve access to information about a third party, please refer to our [PAIA Manual](#).

This form is only to be used to exercise your privacy right to access or confirmation of personal information we hold on you.

Please submit this request **with a copy of your ID** to datasubjectrights@experian.com or by visiting one of our offices. For our office locations, please click [here](#).

Fields marked with * are mandatory for the application to be processed.

Details of the Data Subject	
Name and Surname / Registered name of organisation	*
Identity number / registration number	*
Current Address	*
Time at current address	Years: _____ Months: _____
Contact number	*
Email address	*
Description of the Request *	
Please describe your request. In order to effectively help you with your request, we would like to know the information your request relates to and reasons for it. You have the option to request access to a comprehensive record of all information we hold you. Should you wish to gain access to comprehensive records over and above the free credit report please confirm below. There will be an administrative fee payable, based on nature of request.	

Signed at this day of20.....

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Signature of data subject/designated person